



**Bethel Township Board of Trustees  
August 6, 2024**

**Regular Business Meeting 7:00 P.M. Agenda**

- I. **CALL TO ORDER** Time: \_\_\_\_\_ Presiding: \_\_\_\_\_  
 Roll call: Int Fire Chief Schiebrel \_\_\_\_\_ Fiscal Officer Ross \_\_\_\_\_  
 Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_ Trustee Dick \_\_\_\_\_
- II. **PLEDGE OF ALLEGIANCE**
- III. **APPROVAL OF MINUTES**  
 A. None.
- IV. **STAFF REPORTS**  
 A. Report from Miami County Sheriff's Deputy (if available)  
 B. Report from Fire Department – Josh Schiebrel, Interim Fire Chief  
 C. Report from Planning & Zoning – Kama Dick, Acting Zoning Director  
 D. Report from the Township Administrator – Julie Reese, Acting Township Administrator
- V. **TRUSTEE REPORTS** – Trustee vanHaaren – Trustee Reese – Trustee Dick
- VI. **FINANCIAL REPORT** – Fiscal Officer Ross  
 A. Receipt report (see attached)  
 B. Credit card detail – June & July (see attached)
- VII. **DISCUSSION ITEMS – moved to end of meeting**
- VIII. **PUBLIC COMMENTS** on items on the Agenda
- IX. **ACTION ITEMS**  
 A. **RESOLUTION #24-08-078:** A RESOLUTION AUTHORIZING THE BOARD OF TOWNSHIP TRUSTEES TO PARTICIPATE IN THE AGREEMENT BETWEEN THE BOARD OF MIAMI COUNTY COMMISSIONERS AND JOHN R. JURGENSON COMPANY FOR ASPHALT CONCRETE RESURFACING OF DESIGNATED ROADS  
 Motioned by \_\_\_\_\_ seconded by \_\_\_\_\_  
 Vote: Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_ Trustee Dick \_\_\_\_\_
- B. **RESOLUTION #24-08-079:** A RESOLUTION AUTHORIZING THE USE OF GRANT FUNDS TO PROVIDE AN INCREASE TO PAY RATES IN THE FORM OF FORTY-FIVE CENTS (\$0.45) PER HOUR TO PERSONNEL OF THE BETHEL TOWNSHIP FIRE DEPARTMENT  
 Motioned by \_\_\_\_\_ seconded by \_\_\_\_\_  
 Vote: Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_ Trustee Dick \_\_\_\_\_

C. **RESOLUTION #24-08-080:** A RESOLUTION APPROVING THE RATE SCHEDULE FOR THE ACTIVE CEMETERIES IN BETHEL TOWNSHIP

Motioned by \_\_\_\_\_ seconded by \_\_\_\_\_

Vote: Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_ Trustee Dick \_\_\_\_\_

D. **RESOLUTION #24-08-081:** A RESOLUTION TO APPOINT ERIC CAMPBELL TO THE POSITION OF SERVICE WORKER – FULL TIME

Motioned by \_\_\_\_\_ seconded by \_\_\_\_\_

Vote: Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_ Trustee Dick \_\_\_\_\_

E. **RESOLUTION #24-08-082:** A RESOLUTION TO RECORD ELECTRONIC PAYMENTS AND WARRANTS

Motioned by \_\_\_\_\_ seconded by \_\_\_\_\_

Vote: Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_ Trustee Dick \_\_\_\_\_

X. **PUBLIC COMMENTS** on any topic

XI. **ANNOUNCEMENTS**

August 7 Historical Society Meeting

~~August 22 BZA Meeting 6:30pm\*/Zoning Commission at 7:30pm\*~~

August 27 Trustee Workshop Meeting, Township Meeting Room, 7:00pm

September 2 Labor Day observed - Township offices will be closed

September 3 Trustee Regular Business Meeting, Township Meeting Room, 7:00pm

\* indicates a meeting will be held only if needed

XII. **DISCUSSION ITEMS**

A. Administrator/Zoning Director job posting

B. Personnel Policies and Procedures Manual review

XIII. **MOTION TO ENTER INTO EXECUTIVE SESSION**

A. Pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing. Except as otherwise provided by law, no public body shall hold an executive session for the discipline of an elected official for conduct related to the performance of the elected official's official duties or for the elected official's removal from office.

B. Pursuant to Ohio Revised Code Section 121.22(G)(8) To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:

(a) The information is directly related to a request for economic development assistance that is to be provided or administered under any provision of Chapter 715., 725., 1724., or 1728. or sections 701.07, 3735.67 to 3735.70, 5709.40 to 5709.43, 5709.61 to 5709.69, 5709.73 to 5709.75, or 5709.77 to 5709.81 of the Revised Code, or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project.

(b) A unanimous quorum of the public body determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

If a public body holds an executive session to consider any of the matters listed in divisions (G)(2) to (8) of this section, the motion and vote to hold that executive session shall state which one or more of the approved matters listed in those divisions are to be considered at the executive session.

Motion to enter executive session, which is necessary to protect the possible investment or expenditure of public funds to be made in connection with the economic development project, for the purpose to consult with an attorney regarding negotiations with other political subdivisions respecting requests for economic development assistance and for the purpose to consider the appointment, employment, or compensation of a public employee or official.

Motioned by \_\_\_\_\_ seconded by \_\_\_\_\_

Vote: Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_ Trustee Dick \_\_\_\_\_

Time in Executive Session: \_\_\_\_\_

Return to regular session time: \_\_\_\_\_

XIV. **ADJOURNMENT** motioned by \_\_\_\_\_ seconded by \_\_\_\_\_

Vote: Trustee vanHaaren \_\_\_\_\_ Trustee Reese \_\_\_\_\_ Trustee Dick \_\_\_\_\_

Time: \_\_\_\_\_

# Fire Department Report August 6, 2024

Incident Type		Alarm Date	Aided Agency Name
<b>Mutual aid given</b>			
	Cooking fire, confined to container	7/2/2024 5:32:40 PM	Huber Heights Fire Division
	Dispatched & canceled en route	7/7/2024 1:43:56 PM	Tipp City Fire/EMS
	EMS call, excluding vehicle accident with injury	7/19/2024 11:59:30 AM	Bethel Twp Fire Dept Clark Co.
	Dispatched & canceled en route	7/20/2024 4:01:43 AM	Tipp City Fire/EMS
	Building Fire	7/22/2024 3:34:03 PM	New Carlisle Fire Division (City of)
	EMS call, excluding vehicle accident with injury	7/25/2024 8:51:49 PM	Huber Heights Fire Division
	Special outside fire, other	7/26/2024 1:27:47 PM	Bethel Twp Fire Dept Clark Co.
	EMS call, excluding vehicle accident with injury	7/29/2024 3:20:10 PM	Bethel Twp Fire Dept Clark Co.
	EMS call, excluding vehicle accident with injury	7/30/2024 7:33:32 PM	New Carlisle Fire Division (City of)
<b>Mutual aid received</b>			<b>Aiding Agency Name</b>
	Motor vehicle accident with injuries	7/7/2024 12:33:06 PM	New Carlisle Fire Division (City of)
	Medical assist, assist EMS crew	7/29/2024 5:19:49 AM	Tipp City Fire/EMS

Incident Type Details	2024-07-01	Total
111 - Building Fire	1	1
113 - Cooking fire, confined to container	1	1
131 - Passenger vehicle fire	1	1
142 - Brush or brush-and-grass mixture fire	1	1
151 - outside rubbish, trash or waste fire	1	1
160 - Special outside fire, other	1	1
300 - Rescue, ESM incident, other	1	1
311 - Medical assist, assist EMS crew	1	1
321 - Ems call, excluding vehicle accident with injury	22	22
322 - Motor vehicle accident with injuries	4	4
324 - Motor vehicle accident with no injuries	1	1
552 - Police matter	1	1
611 - Dispatched and canceled en route	3	3
622 - No incident found on arrival at dispatch address	1	1
700 - False alarm or false call, other	1	1
735 - Alarm system sounded due to malfunction	1	1
911 - Citizen complaint	1	1
<b>Total</b>	<b>43</b>	<b>43</b>

Month	Mutual Aid Given	Mutual Aid Received
<b>July</b>	<b>9</b>	<b>2</b>



# Planning & Zoning Report August 6, 2024

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## **Since the last Trustee meeting, the following zoning certificate applications have been received**

ZC-17-24	5345 S SR 202	ADDITION TO RESIDENCE
ZC-18-24	2962 S SR 202	POLE BARN
ZC-19-24	9490 MANN RD	ADDITION TO RESIDENCE
ZC-20-24	8780 E NEW CARLISLE RD	GARAGE ADDITION
ZC-21-24	9161 SR 201	ADDITIONAL STORAGE BUILDINGS

## **Since the last Board of Zoning Appeals (BZA) meeting, there are no applications in process**

Several conversations with residents have taken place, but no “official” applications filed.

## **Since the last Zoning Commission (ZC) meeting, there are no applications in process**

Several conversations with residents have taken place, but no “official” applications filed.

## **YEAR TO DATE (2024):**

Certificates issued in 2024: 21

Declarations received in 2024: 4

Variances requested in 2024: 1

Variances approved in 2024: 1

Conditional Use requested in 2024: 0

Conditional Use approved in 2024: 0

Zoning Amendments requested in 2024: 3

Zoning Amendments approved in 2024: 3

## **BOARDS & COMMISSIONS**

### **MIAMI COUNTY PLANNING COMMISSION:**

August 20, 2024 at 7:00PM. The Township has no cases.

### **BETHEL TOWNSHIP BOARD OF ZONING APPEALS (BZA):**

No meeting in August

### **BETHEL TOWNSHIP ZONING COMMISSION (ZC):**

No meeting in August

# Administrator's Report August 6, 2024

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There are 5 resolutions on the agenda this evening:

The first is to approve the Township's participation in the Miami County Commissioners' paving program using John R. Jurgenson Company for the paving of part of Wildcat Road.

Next is a resolution to increase the Fire Department personnel pay rate using grant funds.

Following is a resolution to approve an updated rate schedule for cemetery fees.

Then is a resolution to appoint Eric Campbell as a full-time road department service worker.

The final resolution is to record the electronic payments and warrants.

The Trustees will also discuss the Administrator/Zoning Director job posting and will continue their review of the Township's Personnel Policies and Procedures Manual.

In addition, applications for the position of Fire Chief have been received and will be initially reviewed this evening.

# Financial Reports August 6, 2024

## Receipts 7/1/2024 to 7/31/2024

Post Date	Tx Date	Type	Number	Source	Total	Status	Purpose
7/2/24	7/4/24	STD	158-24	Miami Municipal Court	\$175.00	O	Criminal/ traffic violations, Check # 35273
7/2/24	7/4/24	STD	159-24	Levi Walker - Walker's Outdoor Landscape	\$100.00	O	Zoning fees, Check # 1069
7/2/24	7/4/24	STD	160-24	Claude or Judy Poole	\$800.00	O	Burial plot, Check # 2907
7/17/24	8/4/24	STD	191-24	Adam Howard	\$200.00	O	Zoning Permit - ZC-17-24 Check #1100
7/17/24	8/4/24	STD	192-24	Morgan & Morgan Kentucky PLLC	\$530.00	O	Check # 408136 Med Run Pmt
7/17/24	8/4/24	STD	193-24	AFLAC	\$17.76	O	Refund Gerald Leach
7/23/24	8/4/24	STD	194-24	MIAMI COUNTY AUDITOR	\$981.00	V	Auto Reg - Townships 851.92 Auto Reg TWP Levy/Perm Tax 4272.71 Auto REg TWP Perm 981.00
7/31/24	8/4/24	VOID	194-24B	MIAMI COUNTY AUDITOR	-\$981.00	V	Auto Reg - Townships 851.92 Auto Reg TWP Levy/Perm Tax 4272.71 Auto REg TWP Perm 981.00
7/23/24	8/4/24	STD	195-24	MIAMI COUNTY AUDITOR	\$11,899.64	O	Cents Per Gallon 1935.84 Gasoline Excise Tax 9963.80
7/23/24	8/4/24	STD	196-24	MIAMI COUNTY AUDITOR	\$4,143.46	O	Local Government Distribution July 2024 3574.51 Local Government Supplement July 2024 568.95
7/23/24	8/4/24	STD	197-24	MIAMI COUNTY AUDITOR	\$6,105.63	O	Auto REg Twp - 851.92 Auto Reg Twp Levy/Perm Tax - 4272.71 Auto Reg Twp Perm - 981.00
Total Revenue					\$23,971.49		

Type: STD - Standard Receipt, INT - Interest Receipt, MEMO - Memo Receipt, GAIN - Capital Gain, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

## Credit Card Detail Statements 6/25/24 & 7/23/24

Stmnt Date	By	Tx Date	Description	Amount
6/25/24	Schiebrel	5/23/24	HSI emergency care sol - CPR instructor recertification for Schiebrel	\$35.00
6/25/24	Schiebrel	6/12/24	Accidental use of credit card for personal charges	\$85.93
6/25/24	Schiebrel	6/20/24	DigitalSpace - web hosting	\$41.82
6/25/24	Schiebrel	6/21/24	Amazon American Flag \$77.99 trailer lock \$31.98	\$109.97
6/25/24	Ross (Reese)	5/23/24	keys to zoning office	\$8.60
6/25/24	Ross (Reese)	5/23/24	water, ice, ice cream for Mike's going away party	\$15.06
6/25/24	Ross (Reese)	6/6/24	cookies for Mike's going away party	\$14.50
6/25/24	Ross (Reese)	6/6/24	flowers for the twp building \$27.87 microwave splatter cover \$1.96	\$29.83
6/25/24	Ross (Reese)	6/7/24	USPS - 2 rolls stamps for FO, 2 rolls stamps for zoning	\$272.00
7/23/24	Schiebrel	6/26/24	Amazon - network switch for zoning office internet	\$17.99
7/23/24	Schiebrel	7/20/24	DigitalSpace - web hosting	\$41.82
7/23/24	Ross (Reese)	7/6/24	Ohio Fire Chief's Assn - post Fire Chief job	\$75.00



**RESOLUTION #24-08-078**

**A RESOLUTION AUTHORIZING THE BOARD OF TOWNSHIP TRUSTEES TO PARTICIPATE IN THE AGREEMENT BETWEEN THE BOARD OF MIAMI COUNTY COMMISSIONERS AND JOHN R. JURGENSON COMPANY FOR ASPHALT CONCRETE RESURFACING OF DESIGNATED ROADS**

The Bethel Township Board of Township Trustees, Bethel Township, Miami County, Ohio, met in regular session on the 6th day of August, 2024, with the following Trustees being present: Kama Dick, Julie Reese, and Beth van Haaren.

Trustee \_\_\_\_\_ moved for the adoption of the following resolution:

**RECITALS:**

**WHEREAS**, upon recommendation of the Miami County Engineer and receipt of competitive bids pursuant to law, the Board of Miami County Commissioners entered into an "Owner-Contractor Agreement" with John R. Jurgenson Company to provide all labor, materials, supplies and equipment necessary to undertake the Miami County Engineer's Office 2024 Asphalt Concrete Resurfacing Program for designated roads controlled and maintained by the Commissioners; **AND**

**WHEREAS**, since several township boards of trustees, including the Bethel Township Board of Township Trustees, had expressed an interest in obtaining the resurfacing of township roads under their respective control and maintenance, the aforesaid "Owner-Contractor Agreement" between the Commissioners and John R. Jurgenson Company allows for the Bethel Township Board of Township Trustees to participate in such agreement pursuant to Ohio Revised Code section 9.48; **AND**

**WHEREAS**, said "Owner-Contractor Agreement" between the Commissioners and John R. Jurgenson Company incorporates an "alternate bid" whereby John R. Jurgenson Company will resurface designated roads under the control and maintenance of the Bethel Township Board of Township Trustees for a contract price not to exceed TWO HUNDRED AND FIFTY-SEVEN THOUSAND, NINE HUNDRED AND ONE DOLLARS (\$257,901); **AND**

**WHEREAS**, upon the recommendation of the Miami County Engineer and pursuant to Ohio Revised Code section 9.48, it is the desire of the Bethel Township Board of Township Trustees to participate in said "Owner-Contractor Agreement" between the Commissioners and John R. Jurgenson Company for the resurfacing of designated Bethel Township roads; **AND**

**WHEREAS**, since the Board of Miami County Commissioners let and entered into the "Owner-Contractor Agreement" for implementation of the Miami County Engineer's Office 2024 Asphalt Concrete Resurfacing



Program via the competitive bidding provisions of Ohio Revised Code section 307.86 and other pertinent sections of the Ohio Revised Code, the proposed contract between the Bethel Township Board of Township Trustees and the John R. Jurgenson Company is, under operation of Ohio Revised Code section 9.48, exempt from any competitive selection requirements otherwise required by law.

**NOW THEREFORE BE IT RESOLVED** by the Bethel Township Board of Township Trustees that it hereby authorizes the entering into, and the execution of, the attached "Contract For Asphalt Concrete Resurfacing Of Bethel Township Roads" with John R. Jurgenson Company in an amount not to exceed TWO HUNDRED AND FIFTY-SEVEN THOUSAND, NINE HUNDRED AND ONE DOLLARS (\$257,901); **AND**

**BE IT FURTHER RESOLVED**, that the execution and delivery of the same to John R. Jurgensen Company shall serve as Notice to Proceed to John R. Jurgensen Company as coordinated and directed by the Miami County Engineer; **AND**

**BE IT FURTHER RESOLVED**, that the Bethel Township Fiscal Officer is hereby directed to send a certified copy of both this resolution and the executed contract to the John R. Jurgensen Company and the Miami County Engineer.

Trustee \_\_\_\_\_ **seconded** the motion and the roll was called on the question of its adoption of **resolution #24-08-078** on this **6<sup>th</sup> day of August, 2024**. The vote was as follows:

<u>Name</u>	<u>Vote</u>
_____ Trustee Dick	_____
_____ Trustee Reese	_____
_____ Trustee van Haaren	_____

Attest: \_\_\_\_\_  
Bethel Township Fiscal Officer

\_\_\_\_\_  
Date

## **CONTRACT FOR ASPHALT CONCRETE RESURFACING OF BETHEL TOWNSHIP ROADS**

This "Contract For Asphalt Concrete Resurfacing Of Bethel Township Roads" ("Contract") is entered into by and between the Bethel Township Board of Township Trustees ("Bethel Township"), with business address of 8735 S. Second St, Tipp City, OH 45371 and John R. Jurgensen Company ("Contractor"), with business address of 1780 Enon Road, Springfield, Ohio 45502 on this **6th day of August, 2024**.

### **RECITALS:**

**WHEREAS**, in order to maintain certain township roads under its control, Bethel Township desires to participate in the Miami County Engineer's 2024 Asphalt Concrete Resurfacing Program; **AND**

**WHEREAS**, the Contractor and the Board of Miami County Commissioners have previously entered into the attached "Owner-Contractor Agreement" to implement the Miami County Engineer's 2024 Asphalt Concrete Resurfacing Program, which Agreement provides that Bethel Township may participate in said "Owner-Contractor Agreement" by entering into a separate contract with the Contractor such as this one.

**NOW, THEREFORE**, in consideration of the foregoing recitals which are hereby incorporated herein by reference as if fully rewritten and the mutual promises herein contained, the Bethel Township Board of Township Trustees and the Contractor agree as follows:

1. The attached "Owner-Contractor Agreement" (including its designated "Contract Documents") to implement the Miami County Engineer's 2024 Asphalt Concrete Resurfacing Program between the Board of Miami County Commissioners and the Contractor dated July 2, 2024 is hereby incorporated herein by reference as if fully rewritten herein.

1.1. For purposes of this Contract, the term "Owner-Contractor Agreement" and all references thereto shall mean the "Owner-Contractor Agreement" entered into between the Board of Miami County Commissioners (as "Owner") and John R. Jurgensen Company (as "Contractor") on or about July 2, 2024, including all documents referred to therein as the "Contract Documents".

1.2. For purposes of this Contract, all references to "Owner" set forth in the attached "Owner-Contractor Agreement", including the "Contract Documents" identified therein, shall mean the "Bethel Township Board of Township Trustees" unless this Contract states otherwise.

1.3. For purposes of this Contract, all references to "Contractor" set forth in the attached "Owner-Contractor Agreement", including "Contract Documents" identified therein, shall mean the John R. Jurgensen Company unless this Contract states otherwise.

1.4 For purposes of this Contract, the term "Project Representative" shall mean Miami County Engineer Paul P. Huelskamp, PE, PS, whose business address is 2100 North County Road 25A, Troy, Ohio 45373; email address of [MCEO@MiamiCountyOhio.gov](mailto:MCEO@MiamiCountyOhio.gov); and phone number of 937-440-5656.

1.5. For purposes of this Contract, the term "Contract Sum" shall mean an amount not to exceed TWO HUNDRED AND FIFTY-SEVEN THOUSAND, NINE HUNDRED AND ONE DOLLARS (\$257,901);

1.6 For purposes of this Contract, words, terms, and/or phrases set forth in this Contract shall have the meanings set forth in the "Owner-Contractor Agreement" unless indicated otherwise.

1.7. Where there is any conflict between a term, provision, definition, condition and/or specification set forth in this Contract and the "Owner-Contractor Agreement", the term, provision, definition, condition and/or specification set forth in this Contract shall take precedence.

2. Pursuant to the terms, conditions and provisions set forth in this Contract, the "Owner-Contractor Agreement" and the Contractor's Bethel Township alternate bid, the Contractor shall provide all labor, materials, supplies and equipment necessary to perform the Work upon identified Bethel Township roads.

3. For performing the Work, the Contractor shall be paid the Contract Sum stated herein. The "Contract Sum" and "Base Bid-County Roads" table set forth in Section 3 of the "Owner-Contractor Agreement" shall be stricken and replaced with the "Contract Sum" stated in paragraph 1.5 above and the Bethel Township alternate bid information previously submitted by the Contractor to the Board of Miami County Commissioners as part of its bid for the award of the "Owner-Contractor Agreement".

4. The Contractor shall indemnify and hold harmless the Bethel Township Board of Township Trustees, its individual trustees, the Bethel Township Fiscal Officer, the Board of Miami County Commissioners, its individual commissioners, the Miami County Engineer and their officers, employees and representatives from and against all claims, damages, losses, liens, causes of action, suits, judgments, and expenses (including reasonable attorney's fees and other reasonable costs of defense), of any nature, kind or description, which (a) are caused by or result from the performance of the Work by the Contractor, anyone directly or indirectly employed by the Contractor, any sub-contractor of the Contractor, or anyone for whose acts the Contractor is legally liable, and (b) are attributable to bodily injury, personal injury, sickness, disease or death of any person, or to damage to or destruction of property, but (c) only to the extent they are caused by any negligent, reckless or willful act, error or omission of the Contractor, anyone directly or indirectly employed by the Contractor, any sub-contractor of the Contractor, or anyone for whose acts the Contractor is legally liable. The terms and conditions of this paragraph 4 shall survive termination of this Contract for any reason.

5. The parties acknowledge and agree that the Board of Miami County Commissioners is not a party to this Contract and as such, is not liable for the performance of either party to this Contract, including, without limitation, any liability for payment to be made under this Contract.

**IN WITNESS WHEREOF**, the parties have caused this Contract to be executed by their properly authorized representatives and agree that this Contract is effective as of the date it is executed by the Bethel Township Board of Township Trustees.

Bethel Township Board Of Township Trustees

John R. Jurgensen Company

By: \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_

Printed: \_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**RESOLUTION #24-08-079**

**A RESOLUTION AUTHORIZING THE USE OF GRANT FUNDS TO PROVIDE AN INCREASE TO PAY RATES IN THE FORM OF FORTY-FIVE CENTS (\$0.45) PER HOUR TO PERSONNEL OF THE BETHEL TOWNSHIP FIRE DEPARTMENT**

The Bethel Township Board of Township Trustees, Bethel Township, Miami County, Ohio, met in regular session on the 6th day of August, 2024, with the following Trustees being present: Kama Dick, Julie Reese, and Beth van Haaren.

Trustee \_\_\_\_\_ **moved for the adoption** of the following resolution:

**WHEREAS**, Bethel Township’s Interim Fire Chief Schiebrel was awarded fifteen thousand four hundred seventy-two dollars (\$15,472.00) in a grant obtained from the State of Ohio through the Ohio Ambulance Impacted Industry Program; **AND**

**WHEREAS**, per the grant description, funds are provided for the sole purpose of establishing a program for workforce relief in accordance with the U.S. Treasury’s Final Rule; **AND**

**WHEREAS**, the money awarded is requested to be used for a wage rate increase for the employees of the fire department in the form of forty-five cents (\$0.45) per hour; **AND**

**WHEREAS**, this grant will cover this wage increase for one year with the hope that money can be found in the budget to continue this increase and possibly more in the future. **THEREFORE**

**BE IT RESOLVED**, the Board of Trustees of Bethel Township, Miami County, authorizes a pay rate increase to fire department personnel at a rate of forty-five cents (\$0.45) per hour worked, effective retroactively to the start of the current pay period.

Trustee \_\_\_\_\_ **seconded** the motion and the Board voted as follows upon roll call:

<b>Vote:</b> Trustee Kama Dick	_____	_____
Trustee Julie Reese	_____	_____
Trustee Beth vanHaaren	_____	_____

**CERTIFICATE OF RECORDING OFFICER**

I, Rhonda Ross, do hereby certify that the foregoing is a true and correct copy of **RESOLUTION #24-08-079** adopted by the Board of Trustees of Bethel Township, Miami County on the **6<sup>th</sup> DAY OF AUGUST, 2024**, and that I am duly authorized to execute this certificate.

\_\_\_\_\_  
Rhonda Ross, Fiscal Officer  
Bethel Township, Miami County, Ohio  
Page **12** of **17**



**RESOLUTION #24-08-080**

**A RESOLUTION APPROVING THE RATE SCHEDULE FOR THE ACTIVE CEMETERIES IN BETHEL TOWNSHIP**

The Bethel Township Board of Township Trustees, Bethel Township, Miami County, Ohio, met in regular session on the 6th day of August, 2024, with the following Trustees being present: Kama Dick, Julie Reese, and Beth van Haaren.

Trustee \_\_\_\_\_ moved for the adoption of the following resolution:

**WHEREAS**, from time to time Bethel Township needs to adjust fees charged; **AND**

**WHEREAS**, costs for services have increased and the current fees have not been updated in nearly five years.

**THEREFORE**

**BE IT RESOLVED**, by the Board of Trustees of Bethel Township, Miami County, that the following fees and notations are approved for active cemeteries in Bethel Township, effective immediately:

- 1. Standard grave open & close, weekday, prior to 4:00pm \$ 687.50
- 2. Standard grave open & close, weekend, holiday, or after 4:00pm \$ 812.50
- 3. Cremation or infant burial, weekday, prior to 4:00pm \$ 125.00
- 4. Cremation or infant burial, Saturday or after 4:00pm \$ 187.50
- No Sunday or Holiday burials.
- 5. Purchase price for lot, resident of Township, per grave \$ 500.00
- 6. Purchase price for lot, non-resident of Township, per grave \$ 656.25
- 7. Disinterment, standard grave \$ 3,000.00
- 8. Disinterment, cremation \$ 1,000.00
- 9. Foundation for headstones: Bases are twelve (12) inches front to back and the width of the stone plus two (2) inches at a rate of \$1.25 per square inch with a minimum charge of \$100.00. There is a twenty (20) percent discount for Military veterans with documentation.
- 10. Foundation for benches: Bases front to back plus two (2) inches at a rate of \$1.25 per square inch with a minimum charge of \$125.00. The bench foundation may only be installed in the area used for headstones.

Trustee \_\_\_\_\_ seconded the motion and the Board voted as follows upon roll call:

**Vote:** Trustee Kama Dick \_\_\_\_\_

Trustee Julie Reese \_\_\_\_\_

Trustee Beth vanHaaren \_\_\_\_\_

**CERTIFICATE OF RECORDING OFFICER**

I, Rhonda Ross, do hereby certify that the foregoing is a true and correct copy of **RESOLUTION #24-08-080** adopted by the Board of Trustees of Bethel Township, Miami County on the **6<sup>th</sup> DAY OF AUGUST, 2024**, and that I am duly authorized to execute this certificate.

\_\_\_\_\_  
Rhonda Ross, Fiscal Officer  
Bethel Township, Miami County, Ohio



**RESOLUTION #24-08-081**

**A RESOLUTION TO APPOINT ERIC CAMPBELL TO THE POSITION OF SERVICE WORKER – FULL TIME**

The Bethel Township Board of Township Trustees, Bethel Township, Miami County, Ohio, met in regular session on the 6th day of August, 2024, with the following Trustees being present: Kama Dick, Julie Reese, and Beth van Haaren.

Trustee \_\_\_\_\_ **moved for the adoption** of the following resolution:

**WHEREAS**, Bethel Township has a need for an additional service worker in order ensure adequate service to the township residents continues; **AND**

**WHEREAS**, Mr. Campbell has been serving in the position of service worker – part time; **AND**

**WHEREAS**, it is the recommendation of the Acting Road Department Administrator to promote Mr. Campbell to full time. **THEREFORE**

**BE IT RESOLVED**, by the Board of Trustees of Bethel Township, Miami County, that Eric Campbell be promoted to service worker – full time at an hourly rate of twenty-one dollars (\$21.00) per hour.

Trustee \_\_\_\_\_ **seconded** the motion and the Board voted as follows upon roll call:

<b>Vote:</b> Trustee Kama Dick	_____	_____
Trustee Julie Reese	_____	_____
Trustee Beth vanHaaren	_____	_____

**CERTIFICATE OF RECORDING OFFICER**

I, Rhonda Ross, do hereby certify that the foregoing is a true and correct copy of **RESOLUTION #24-08-081** adopted by the Board of Trustees of Bethel Township, Miami County on the **6<sup>th</sup> DAY OF AUGUST, 2024**, and that I am duly authorized to execute this certificate.

\_\_\_\_\_  
Rhonda Ross, Fiscal Officer  
Bethel Township, Miami County, Ohio



**RESOLUTION #24-08-082**

**A RESOLUTION TO RECORD ELECTRONIC PAYMENTS AND WARRANTS**

The Bethel Township Board of Township Trustees, Bethel Township, Miami County, Ohio, met in regular session on the 6th day of August, 2024, with the following Trustees being present: Kama Dick, Julie Reese, and Beth van Haaren.

Trustee \_\_\_\_\_ moved for the adoption of the following resolution:

**BE IT RESOLVED**, by the Board of Trustees of Bethel Township, Miami County, that the payment of the electronic payments and warrants as listed below be recorded through the request of the Fiscal Officer.

**BETHEL TOWNSHIP, MIAMI COUNTY**  
**Payments**  
**7/1/2024 to 7/31/2024**

Payment Advice#	Post Date	Tx Date	Type	Vendor / Payee	Amount	Status
430-2024	7/1/24	6/27/24	CH	ANTHEM BLUE CROSS AND BLUE SHIELD	\$2,509.10	O
431-2024	7/2/24	6/29/24	CH	OHIO BUREAU OF WORKERS COMPENSATION	\$1,541.13	O
432-2024	7/3/24	7/3/24	CH	MIAMI COUNTY SANITARY ENGINEERING DEPT.	\$211.76	O
433-2024	7/3/24	7/3/24	CH	AQUA FALLS BOTTLED WATER	\$159.25	O
434-2024	7/15/24	7/3/24	CH	AFLAC	\$423.06	O
435-2024	7/5/24	7/4/24	EP	TYLER D ALLISS	\$1,027.48	O
436-2024	7/5/24	7/4/24	EP	MICHAEL ARNOLD JR	\$216.66	O
437-2024	7/5/24	7/4/24	EP	BENJAMIN M CAHILL	\$953.46	O
438-2024	7/5/24	7/4/24	EP	ERIC CAMPBELL	\$1,283.56	O
439-2024	7/5/24	7/4/24	EP	JACOB DANIEL CLINE	\$580.62	O
440-2024	7/5/24	7/4/24	EP	ALLAN DAVIS	\$663.54	O
441-2024	7/5/24	7/4/24	EP	CATHRYN FORTUNATO	\$560.36	O
442-2024	7/5/24	7/4/24	EP	AUSTIN HOFFMAN	\$1,504.14	O
443-2024	7/5/24	7/4/24	EP	JASON JASPER	\$616.42	O
444-2024	7/5/24	7/4/24	EP	GERALD E LEACH	\$1,237.11	O
445-2024	7/5/24	7/4/24	EP	BRIAN D MCKELLAR	\$597.72	O
446-2024	7/5/24	7/4/24	EP	JOHN MEYER	\$17.16	O
447-2024	7/5/24	7/4/24	EP	BRAYDEN W PEAKE	\$372.05	O
448-2024	7/5/24	7/4/24	EP	JOSHUA SCHIEBREL	\$942.13	O
449-2024	7/5/24	7/4/24	EP	CHRISTOPHER M SCOTT	\$672.12	O
450-2024	7/5/24	7/4/24	EP	JAMES R SEBASTIAN	\$161.08	O
451-2024	7/5/24	7/4/24	EP	ALEXANDER SEGRETTO	\$1,021.98	O
452-2024	7/5/24	7/4/24	EP	KATHERINE SETTICH	\$700.26	O
453-2024	7/5/24	7/4/24	EP	SAMUEL B SORTMAN	\$666.29	O
454-2024	7/5/24	7/4/24	EP	CODY TYLER TEEGARDEN	\$796.65	O
455-2024	7/5/24	7/4/24	EP	TERRENCE W. WELDON JR.	\$1,023.50	O
456-2024	7/5/24	7/4/24	EP	CONNOR WHELAN	\$161.32	O
457-2024	7/5/24	7/4/24	EP	ROBERT JAY YOCUM	\$1,259.33	O
459-2024	7/8/24	7/8/24	EW	PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$4,644.78	O
460-2024	7/9/24	7/9/24	EW	SCHOOL DISTRICT INCOME TAX	\$217.81	O
461-2024	7/9/24	7/9/24	EW	Ohio Business Gateway	\$1,797.86	O
462-2024	7/9/24	7/9/24	EW	UNITY NATIONAL BANK	\$12,979.31	O

463-2024	7/9/24	7/9/24	EW	TREASURER OF STATE OF OHIO	\$1,619.27	O
464-2024	7/19/24	7/16/24	EP	TYLER D ALLISS	\$1,123.22	O
465-2024	7/19/24	7/16/24	EP	MICHAEL ARNOLD JR	\$241.98	O
466-2024	7/19/24	7/16/24	EP	BENJAMIN M CAHILL	\$806.62	O
467-2024	7/19/24	7/16/24	EP	ERIC CAMPBELL	\$1,297.06	O
468-2024	7/19/24	7/16/24	EP	CASSANDRA CHANNELL	\$147.49	O
469-2024	7/19/24	7/16/24	EP	JACOB DANIEL CLINE	\$1,549.28	O
470-2024	7/19/24	7/16/24	EP	ALLAN DAVIS	\$699.68	O
471-2024	7/19/24	7/16/24	EP	CATHRYN FORTUNATO	\$622.77	O
472-2024	7/19/24	7/16/24	EP	AUSTIN HOFFMAN	\$1,156.32	O
473-2024	7/19/24	7/16/24	EP	JASON JASPER	\$364.08	O
474-2024	7/19/24	7/16/24	EP	GERALD E LEACH	\$1,063.05	O
475-2024	7/19/24	7/16/24	EP	BRIAN D MCKELLAR	\$209.25	O
476-2024	7/19/24	7/16/24	EP	JOHN MEYER	\$17.16	O
477-2024	7/19/24	7/16/24	EP	BRAYDEN W PEAKE	\$193.49	O
478-2024	7/19/24	7/16/24	EP	AMIER SALAH	\$3.55	O
479-2024	7/19/24	7/16/24	EP	JOSHUA SCHIEBREL	\$953.45	O
480-2024	7/19/24	7/16/24	EP	CHRISTOPHER M SCOTT	\$672.12	O
481-2024	7/19/24	7/16/24	EP	JAMES R SEBASTIAN	\$437.31	O
482-2024	7/19/24	7/16/24	EP	ALEXANDER SEGRETTO	\$901.72	O
483-2024	7/19/24	7/16/24	EP	KATHERINE SETTICH	\$943.94	O
484-2024	7/19/24	7/16/24	EP	SAMUEL B SORTMAN	\$44.19	O
485-2024	7/19/24	7/16/24	EP	CODY TYLER TEEGARDEN	\$542.78	O
486-2024	7/19/24	7/16/24	EP	TERRENCE W. WELDON JR.	\$902.25	O
487-2024	7/19/24	7/16/24	EP	CONNOR WHELAN	\$335.07	O
488-2024	7/19/24	7/16/24	EP	ROBERT JAY YOCUM	\$1,270.46	O
491-2024	7/31/24	7/29/24	EP	KAMA L. DICK	\$1,238.49	O
492-2024	7/31/24	7/29/24	EP	JULIE REESE	\$1,072.34	O
493-2024	7/31/24	7/29/24	EP	RHONDA S. ROSS	\$1,912.16	O
494-2024	7/31/24	7/29/24	EP	HELEN E VANHAAREN	\$491.28	O
496-2024	7/30/24	7/30/24	EW	AFLAC	-\$269.78	V
497-2024	7/30/24	7/30/24	CH	AFLAC	\$286.34	V
497-2024	7/30/24	7/30/24	CH	AFLAC	-\$286.34	V
54597	7/3/24	7/3/24	AW	SOUTHEASTERN EQUIPMENT CO	\$15,730.07	O
54598	7/3/24	7/3/24	AW	US BANK	\$222.54	O
54599	7/3/24	7/3/24	AW	MIAMI COUNTY SANITARY ENGINEERING DEPT.	\$211.76	V
54599	7/3/24	7/3/24	AW	MIAMI COUNTY SANITARY ENGINEERING DEPT.	-\$211.76	V
54600	7/4/24	7/4/24	AW	PARK NATIONAL BANK	\$612.71	O
54601	7/8/24	7/8/24	AW	BEST ONE TIRE & SERVICE	\$89.85	O
54602	7/8/24	7/8/24	AW	DUNCAN OIL CO	\$851.55	O
54603	7/8/24	7/8/24	AW	CSUtest.com	\$460.00	O
54604	7/8/24	7/8/24	AW	Ford Management Group, LLC	\$75.00	O
54605	7/8/24	7/8/24	WH	BETHEL FIRE ASSOCIATION	\$195.00	O
54606	7/9/24	7/9/24	AW	CINTAS CORPORATION	\$92.84	O
54607	7/9/24	7/9/24	WH	OHIO PUBLIC EMPLOYEES DEFERRED COMPENSAT	\$125.00	O
54608	7/10/24	7/10/24	AW	WASTE MANAGEMENT OF OHIO INC	\$586.21	V
54608	7/10/24	7/10/24	AW	WASTE MANAGEMENT OF OHIO INC	-\$586.21	V
54609	7/10/24	7/10/24	AW	WASTE MANAGEMENT OF OHIO INC	\$586.21	O
54610	7/15/24	7/15/24	AW	SUNRISE COOPERATIVE	\$577.48	O
54611	7/15/24	7/15/24	AW	PREMIER OCCUPATIONAL HEALTH	\$58.80	O
54612	7/15/24	7/15/24	AW	AIRGAS	\$452.07	O
54613	7/15/24	7/15/24	AW	ACCENT BUSINESS COMMUNICATIONS	\$442.29	O
54614	7/15/24	7/15/24	AW	CITY OF SIDNEY	\$62.30	O
54615	7/15/24	7/15/24	AW	MEDICOUNT MANAGEMENT, INC	\$808.20	O
54616	7/16/24	7/16/24	AW	MIAMI COUNTY ENGINEER	\$647.85	O
54617	7/16/24	7/16/24	AW	PARK NATIONAL BANK	\$1,204.17	O
54618	7/18/24	7/18/24	AW	WAGONER POWER EQUIPMENT	\$28,589.72	O
54619	7/22/24	7/22/24	AW	UNITED HEALTH CARE-INSURANCE COMPANY	\$78.86	O
54620	7/23/24	7/23/24	AW	ESO SOLUTIONS INC	\$575.00	O
54621	7/23/24	7/23/24	AW	ESO SOLUTIONS INC	\$4,197.50	O



54622	7/23/24	7/23/24	AW	ESO SOLUTIONS INC	\$375.19	O
54623	7/29/24	7/29/24	AW	KAMA DICK	\$19.36	O
54624	7/30/24	7/30/24	AW	CHARTER COMMUNICATIONS	\$48.01	O
54625	7/30/24	7/30/24	AW	AES Ohio	\$713.14	O
54626	7/30/24	7/30/24	AW	A TO Z ASPHALT	\$1,400.00	O
54627	7/30/24	7/30/24	AW	BEST ONE TIRE & SERVICE	\$277.95	O
54628	7/30/24	7/30/24	SW	Skipped Warrants 54628 to 54628 Series 1	\$0.00	V
54629	7/30/24	7/30/24	AW	WAGONER POWER EQUIPMENT	\$410.28	O
54630	7/30/24	7/30/24	AW	WAGONER POWER EQUIPMENT	\$375.98	O
54631	7/30/24	7/30/24	AW	STAPLES ADVANTAGE	\$179.88	O
54632	7/30/24	7/30/24	AW	PLAYGROUND BOSS LLC	\$63,542.00	O
54633	7/30/24	7/30/24	AW	DURST BROS. EXCAVATING CO.	\$11,700.00	O
54634	7/30/24	7/30/24	AW	FIRST NET	\$371.76	O
54635	7/30/24	7/30/24	AW	ATLANTIC EMERGENCY SOLUTIONS. INC	\$23,307.22	O
54636	7/31/24	7/31/24	WH	PARK NATIONAL BANK	\$775.00	O
54637	7/31/24	7/31/24	WH	OHIO PUBLIC EMPLOYEES DEFERRED COMPENSAT	\$140.00	O
54638	7/31/24	7/31/24	WH	OHIO PUBLIC EMPLOYEES DEFERRED COMPENSAT	\$125.00	O

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ- Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are in transactions that occurred outside the reported date range but are listed for reference.

Trustee \_\_\_\_\_ **seconded** the motion and the Board voted as follows upon roll call:

**Vote:** Trustee Kama Dick \_\_\_\_\_  
Trustee Julie Reese \_\_\_\_\_  
Trustee Beth vanHaaren \_\_\_\_\_

**CERTIFICATE OF RECORDING OFFICER**

I, Rhonda Ross, do hereby certify that the foregoing is a true and correct copy of **RESOLUTION #24-08-082** adopted by the Board of Trustees of Bethel Township, Miami County on the **6<sup>th</sup> DAY OF AUGUST, 2024**, and that I am duly authorized to execute this certificate.

\_\_\_\_\_  
Rhonda Ross, Fiscal Officer  
Bethel Township, Miami County, Ohio